

# 12th Meeting Symposium on Molecular Spectroscopy Traveler's Guide May 2012

## **General Information**

### **by the organizer of the 12th Meeting**

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The 12th Meeting of Symposium on Molecular Spectroscopy (SMS2012) will be held in Sophia University, Tokyo. The campus of the university is located at Yotsuya, in front of the JR/Tokyo Metro Yotsuya Station. The 'Access' page of our website is presenting some information about the public transportation in the Tokyo area.

<http://bunshi.c.u-tokyo.ac.jp/~sms2012/en/e-access.html>

If you use the JR train or metro on Friday morning, please note that you are on a crowded train.

You can enter the campus from the main gate (see 'The Way to Sophia University'). The main gate is open to the public from 8 am. The venues of the symposium are not too far from the main gate (see 'The Venues').

**[ATTENTION] The symposium takes place at two venues. We will start the session at L-921 (9<sup>th</sup> Floor, Library) on Friday morning (9:00-12:00). We will change the venue at 3-123 (Ground Floor, Building 3) on Friday afternoon (12:30-18:30). We will return to room L-921 on Saturday.**

Opening time of a registration desk is 8:30 am. The place of the desk is in front of the room L-921. You will pay the registration fees (3000 JPN for the symposium and 3000 JPN for the Social Hour) and get the proceeding of the symposium, name tag and receipts on the desk. If you are student, the registration fees are 1000 and 1500 JPN for the symposium and the Social Hour, respectively. On Friday afternoon, the registration desk is moved to room 3-123 and opens from 12:30 pm.

The time of the presentation is 15-minutes talk and 5-minutes discussion. Time-keeper informs you of a remaining time of your talk and end of the session by ringing the bell.

Please make your PowerPoint file in English for your presentation. Many speakers use Japanese for their talk with the PowerPoint files in English. During their talks, you can ask your question in English.

A PC/LCD projector will be used for PC-based presentation. You can use your PC or our PC provided by the symposium organizer. If you want to use your PC for your talk, please confirm the connection of your PC before your presentation. Our PC system is equipped with Windows 7 (Japanese version) and Powerpoint 2007. If you want to use our PC, please bring a USB memory stick containing your ppt file, and confirm the file access and projection during intermission. I recommend you will bring both your PC and the USB memory stick.

WiFi or wired-network service is not available for the visitors in the campus. I'm sorry for the inconvenience.

No food or drinks allowed inside the building. Soft drink vending machines of are available in the campus and you can drink a soda around the vending machines.

You can take a lunch at the cafeteria in the campus (see 'Cafeterias and Shops') as well as the restaurants around the Shinjuku Avenue. Please note that the lunch fee is NOT included with your registration fee. On Friday, I recommend that you choose the cafeteria as quickly as possible because the cafeterias will be crowded with students from 12:30 pm. Social Hour will be takes place at the cafeteria on the 5<sup>th</sup> floor of the Building#2. Please note that your name tag is also a ticket to the Social Hour.

Yotsuya is a safe place and the crime rate is low. Walking in the nighttime is not dangerous. The services of the public transportations are operating until midnight. You are able to get a taxi at the taxi stand in the crossing of the university/JR Yotsuya Station.

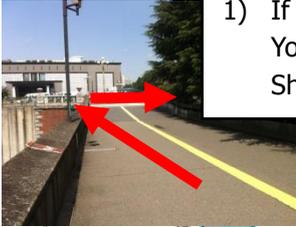
I am looking forward to seeing you in Tokyo.

Nobuhiko Kuze, organizer of the 12<sup>th</sup> meeting

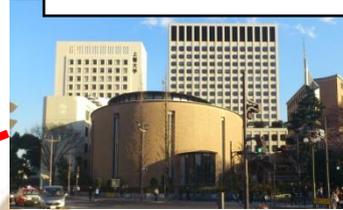
# The Way to Sophia University

## ● 四谷キャンパスアクセスガイド Yotsuya Campus Access Guide

1) If you are in Akasaka Exit of Yotsuya station, turn right at Shinjuku Avenue.



2) At the crossing (Kojimachi Exit of JR Yotsuya station), you can see the dome of the church.



3) Walk past the church and go straight along the "Sophia Street" for 1 minute.

Room 3-123

Room L-921



4) The main gate of the university is open to the public from 8 am.



# The Venues

## Room L-921

1) Walk straight from the main gate and turn right at the crossing.

2) Walk straight for 1 minute.

3) Entrance of the Library. Room L-921 is located on the 9<sup>th</sup> floor.

3) Enter the Building #1, right side of the main gate.

2) Walk along a corridor.

1) Room 3-123 (1<sup>st</sup> floor in the Building #3). The registration desk is inside the room. The room is available from 12:30 pm.

Cafeteria (5<sup>th</sup> floor in the Building #2)

Map labels: 北門, 12号館, 7号館, 聖イグナチオ協会, 3号館, E棟, SJハウス, パワーステーション2, マシンホール, クリフホール, ホフマン・ホール, 11号館, 中央図書館 総合研究棟, 8号館, 9号館, 10号館, 体育館, 3号館, カフェテリア, 4号館, 正門, 仮称西門(南門)

## Room 3-123

## **Cafeterias and Shops**

You can take a lunch at the cafeteria in the campus as well as the restaurants around the Shinjuku Avenue.

\* The lunch fee is NOT included with your registration fee.

<b>Location</b>	<b>Opening hours</b>
1) Cafeteria: 5 <sup>th</sup> floor in the building #2	11:00-15:00
2) Cafeteria: B1F in the building #11	10:50-15:00
3) Cafeteria: B1F at the Pilotis	11:00-15:00 (Friday)
4) Snacks and Take-out foods: B1F in the building #11	9:00-15:00
5) SUBWAY: Hoffman hall	10:00-15:00
6) 7-eleven: B1F in the building #12	8:00-22:00 (Friday) 10:00-20:00 (Saturday)

